

Public Document Pack

MEETING:	South Area Council
DATE:	Friday 9 February 2024
TIME:	10.00 am
VENUE:	Meeting Room 1 - Barnsley Town Hall

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes and Notes

- 2 Minutes of the Meeting of South Area Council held on 15/12/2023
(Sac.09.02.2024/2) (*Pages 3 - 6*)

Items for Information

- 3 Private Sector Housing Officer Discussion (Sac.09.02.2024/3)
- 4 South Environmental Caretaker Team Discussion (Sac.09.02.2024/4)
- 5 Notes of the Ward Alliances (Sac.09.02.2024/5) (*Pages 7 - 8*)
Hoyland Milton and Rockingham – held on 08 November 2023
- 6 Report on the Use of Ward Alliance Funds (Sac.09.02.2024/6) (*Pages 9 - 12*)

Items for Decision

- 7 Procurement and Financial Update (Sac.09.02.2024/7) (*Pages 13 - 18*)

To: Chair and Members of South Area Council:-

Councillors Markham (Chair), Eastwood, Franklin, Frost, Higginbottom, Osborne, Shepherd, Smith, Stowe, Sumner, White and A. Wray

Area Council Support Officers:

Lisa Lyon, South Area Council Manager
Rachel Payling, Head of Service, Stronger Communities
Peter Mirfin, Governance Manager

Please contact Jack Moore on email governance@barnsley.gov.uk

Thursday 1 February 2024

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MEETING:	South Area Council
DATE:	Friday 15 December 2023
TIME:	10.00 am
VENUE:	Meeting Room 1 - Barnsley Town Hall

MINUTES

Present Councillors Markham (Chair), Eastwood, Franklin, Frost, Higginbottom, Osborne, Shepherd, Smith, Stowe, White and A. Wray

23 Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Higginbottom declared a pecuniary interest as an employee of Age UK Barnsley in respect of minute number 30.

Councillor Frost declared a non-pecuniary interest as a trustee of Age UK Barnsley in respect of minute number 30.

Councillor Markham declared a non-pecuniary interest as a trustee of Age UK Barnsley in respect of minute number 30.

Councillor Osborne declared a non-pecuniary interest as a board member at Berneslai Homes in respect of the agenda as a whole.

24 Minutes of the Meeting of South Area Council held on 20 October 2023 (Sac.15.12.2023/2)

The meeting considered the minutes of South Area Council held on 20 October 2023.

RESOLVED that the minutes of the South Area Council held on 20 October 2023 be approved as a true and correct record.

25 Healthwatch - Tracy Hughes (Sac.15.12.2023/3)

Members received a verbal presentation on the topic of adult safeguarding and the role Healthwatch Barnsley played in supporting this issue. Topics discussed included how information on safeguarding was communicated to the public, through literature, partnership working and active in-person engagement. Healthwatch Barnsley was able to provide a supporting role in the reporting of safeguarding concerns from the public to the local authority.

During Member discussion, a lack of information on how to access support by the public was highlighted, as was the importance of working with partners such as housing associations and engaging through community events. It was stated that up-to-date lists of contacts for this area should be provided to multi-agency workers, so to alleviate some of the existing gaps in where workers could signpost. Members discussed incidents where safeguarding concerns should be reported, including

vulnerable adults being manipulated at home and changes of behaviour being noticed by neighbours and community workers.

RESOLVED that the presentation be noted.

26 Community Safety - Rachel Dickinson (Sac.15.12.2023/4)

Members received a presentation on the Clear Hold and Build initiative, a three-step model which looked to tackle organised crime in an innovative way. Hoyland had been chosen as a pilot location of this Home Office initiative.

During Member discussion examples of organised crime and ASB across the South Area were considered at length, including drug crime and off-road bikers. In determining methods to tackle crime, Members identified; CCTV and street-lighting, partnership agency working, youth workers and opportunities for young people, and appropriate locating of supported living accommodation. The shortfalls in police resource were acknowledged, as were delays in courts convicting criminals.

RESOLVED that the presentation be noted.

27 District Enforcement - School Patrols Contract Update - Paul Wilcock (Sac.15.12.2023/5)

Members received a presentation from District Enforcement with an update on their activity on parking enforcement outside schools.

Various parking contraventions were discussed by Members as were solutions to the issues presented. As well as enforcement action through fixed penalty notices, Members considered the educational aspect of the contract. Discussion was also had on how faded signage should be renewed and proposals for future traffic regulation orders be considered, where proportionate.

RESOLVED that the presentation be noted.

28 Notes of the Ward Alliances (Sac.15.12.2023/6)

The meeting received the notes from the following Ward Alliances; Darfield Ward Alliance held on 16 November 2023; and Wombwell Ward Alliance held on 20 November 2023.

RESOLVED that the notes from the Ward Alliances be received.

29 Report on the Use of Ward Alliance Funds (Sac.15.12.2023/7)

The Area Council Manager introduced the item, referring to the report circulated in the agenda pack.

RESOLVED that the report be noted.

30 Procurement and Finance Report with Performance Update (Sac.15.12.2023/8)

The Area Council Manager introduced the report and outlined to Members the commissioned services contracts and service level agreements that were due for expiry in the upcoming financial year 2024-25. The commissioned services comprised:

- Environmental Enforcement services
- South Area Caretaker service
- Age UK Barnsley – Better Together Service
- Barnsley CAB – community outreach project
- Private sector housing support
- South Area Council commissioning budget

During Member discussion a consensus was reached that the private sector housing support SLA was to be renewed and needn't be workshopped.

RESOLVED :-

1. That the private sector housing SLA be renewed; and
2. That Members note the information and updates within the report and agree to reviewing the remaining South Area Council priorities and commissioning services in a series of workshops to be arranged by the South Area Council Manager.

Chair

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**Notes for the meeting of the Hoyland Milton and Rockingham joint Ward Alliance
Held on Wednesday 8th November 2023 – St Andrews Community Centre, Hoyland**

Present		Apologies	
Cllr Nicola Sumner	Rockingham Ward (Chair)	Brian Clarke	Birdwell Community Group
Cllr Robin Franklin	Hoyland Milton Ward	Julie Phillips	Birdwell Community Group
Cllr Mick Stowe	Hoyland Milton Ward	Susan Pyne	Bernslai Homes
Cllr Andrew Wray	Rockingham Ward	Rev. Chapman	St Mary's Church Birdwell and Elsecar
Charlotte Moulds	BMBC CDO		
Paul Noble	JECG		
Janet Cartwright	Friends of Elsecar Park	Absent (No Apologies)	
Lorraine Hunter	Age UK	Danielle Gill	Tesco Community Champion
Ian Warhurst	Hemingfield Action Group		
Cllr Tim Shepherd	Hoyland Milton Ward		
Cllr David White	Rockingham Ward		
Gary Donald	Jump Allotment Society		
Judith Moore	JECG		

1. Welcome and Introductions

The Chair welcomed everyone to the meeting.

2. Notes from the Ward Alliance meeting held on 27th September 2023

Confirmed as a true and accurate record.

3. Pecuniary and Non-pecuniary interest

4. Introduction to Reece – Neighbourhood Services Caretaker Team

5. South Area 10 Year Celebration Event

6. Update on current projects

6.1 Volunteer Training Programme

- Defib complete 44 attendees – second session booked from tues 9th 7pm @ Jump WMC
- Timetable attached

6.2 Healthy Activities Summer Programme

- Feedback pending next meeting

7. Ward Alliance Budget = £9,958.60

- Healthy Holidays = £1,031.05
- Christmas = £1,381.49
- Hanging Baskets = £0.00

- Defibs = £775.00
- Volunteer Training Programme = £308.00

8. Ward Alliance Applications Received

- Christmas Trees & Lights = £2,500 – approved in full
- Hoyland Rememberance – Extra £1,000 for flagpoles – approved in full

7. Ward Alliance Applications in the Pipeline

- Winter Wellbeing Events?

8. Any Other Business

- Elsecar tree – cutting and shaping with lights?

9. Date of the next meeting – Weds 8th Nov 5pm

Weds 24th Jan 5pm – Venue TBC

Weds 20th March – Venue TBC

2023/24 WARD FUNDING ALLOCATIONS

For 2023/24 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of any remaining balances of the 2022/23 Ward Alliance Fund will be combined and added to the 2023/24 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

DARFIELD WARD ALLIANCE

For the 2023/24 financial year the Ward Alliance have the following available budget.

£10,000.00 base allocation
£158.69 carried forward from 2022/23
£0.00 unspent grants
£10,158.69 total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£5079.00	£10,158.69
Darfield Amenity Society	£137.00	£0.00	£4,942.34	£10,021.69
Darfield Summer Gala	£2,200.00	£1,027.00	£4,942.34	£7,821.69
Houghton Main CC	£500.00	£32,880	£4,942.34	£7,321.69
Friends of Thornhill House	£350.00	£685.00	£4,942.34	£6,971.69
Friends of Darfield Churchyard	£450.00	£0.00	£4,492.34	£6,521.69
Darfield Library Events	£500.00	£0.00	£3,992.34	£6,021.69
Darfield Cricket Club - Community Fireworks	£300.00	£6,808.90	£3,992.34	£5,721.69
Darfield Area Amenity Society - Xmas Tree	£400.00	£753.50	£3,992.34	£5,321.69
Winter Wellbeing Event	£700.00	£1,096.00	£3,992.34	£4,621.69
Barnsley Leaders Junior Basketball club	£250.00	£1,315.20	£3,992.34	£4,371.69
Xmas Tree Sleeve	£684.19	£0.00	£3,308.15	£3,687.50
Xmas top up	£70.74	£0.00	£3,237.41	£3,616.76
Room Hire	£45.00	£0.00	£3,192.41	£3,571.76

HOYLAND MILTON/ROCKINGHAM WARD ALLIANCE

For the 2023/24 financial year the Ward Alliance have the following available budget.

£20,000.00 base allocation
 £936.20 carried forward from 2022/23
 £0.00 Returned Grants
£20,936.20 total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£10,468.42	£20,936.20
Volunteer Training	£2,000.00	£0.00	£8,468.42	£18,936.84
Hoyland Library Gardening Club	£1,000.00	£0.00	£7,468.42	£17,936.84
Town Centre Flags	£564.96	£0.00	£6,921.46	£17,371.24
Healthy Holidays	£1,500.00	£0.00	£5,421.46	£15,871.24
Joint remembrance parade and service	£2,952.76	£1,986.50	£5,421.46	£12,918.48
Walk tall dance creations	£596.00	£0.00	£4,825.46	£12,322.48
Hoyland Social Support Group	£1,500.00	£1,356.30	£4,825.46	£10,822.48
Mates of Milton - Equipment	£863.94	£0.00	£3,961.52	£9,958.54
Christmas 23	£2,500.00	£0.00	£1,461.52	£7,458.54
Hoyland Memorial Flag Poles	£1,000.00	£1,986.50	£1,461.52	£6,458.54
Winter Wellbeing	£2,250.00	£164.40	£1,461.52	£4,208.54
HAG Festive Celebration	£750.00	£602.80	£1,461.52	£3,458.54
Jump Environmental Community Group	£885.00	£548.00	£1,461.52	£2,573.54
Birdwell Community Association	£150.00	£274.00	£1,461.52	£2,423.54

WOMBWELL WARD ALLIANCE

For the 2023/24 financial year the Ward Alliance have the following available budget.

£10,000.00 base allocation
 £343.25 carried forward from 2022/23
 £704.00 Income/ Returned Grants
£11,047.25 total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£5,523.00	£11,047.25
Defib project	£1,040.00	£328.00	£5,523.00	£10,007.25
Wombwell Dam	£600.00	£2,520.00	£5,523.00	£9,407.25
Wombwell Mens Club	£1,500.00	£3,699.00	£5,523.00	£7,907.25
Picnic in the park	£500.00	£2,055.00	£5,523.00	£7,407.25
Healthy Holidays	£1,000.00	£3,014.00	£5,523.00	£6,407.25
Wombwell Library	£345.00	£0.00	£5,178.00	£6,062.25
SWS Football	£463.17	£0.00	£4,715.00	£5,599.08
Friends of Wombwell Cemetery	£700.00	£54.80	£4,715.00	£4,899.08
SWS Football Organisation Oct camp	£200.00	£1,027.50	£4,715.00	£4,699.08
Wombwell Main under 8s Blue Team	£360.96	£0.00	£4,354.04	£4,338.12
Barnsley Junior Leaders Basketball	£250.00	£1,315.20	£4,354.04	£4,088.12
Winter Wellbeing	£800.00	£1,096.00	£4,354.04	£3,288.12

BARNSELY METROPOLITAN BOROUGH COUNCIL

South Area Council Briefings:
9th February 2024

Report of South Area Council Manager

South Area Council – Procurement and Financial Update

1. Purpose of Report

1.1 To provide a financial and procurement update and provide a steer on future commissioning and project intentions for:

- Environmental Enforcement services
- South Area Caretaker service
- Age UK Barnsley – Better Together Service
- Barnsley CAB – community outreach project
- Private sector housing support
- South Area Council commissioning budget

2. Recommendations

2.1 That Members consider the following recommendations within the report regarding a welfare and debt advice service, isolation and loneliness commission, isolation and loneliness grant scheme, private sector housing officer service level agreement and an environmental enforcement service level agreement.

Barnsley Welfare rights and debt advice commissioned service

2.2 That Members agree the preferred option, option 2 at 5.3 to recommission advice drop-in services on an updated tender specification to be agreed by the South Area Council.

2.3 The tender specification should include the points outlined at 5.4 for a value of £88,000 for a one plus one year contract. This would allow an annual review of performance, continued evidence of need and funding availability.

2.4 That Members are asked to nominate two Members to take part in the tender process, scoring and sit on the tender interview panel.

2.5 That Members are asked to delegate responsibility and authority to procure a service in line with a specification agreed by the South Area Council and appropriate changes made by the South Area Council to the Executive Director Public Health and Communities as outlined in this report following consultation with Members of the South Area Council.

Tackling loneliness and isolation commissioned service

2.6 That Members agree the preferred option, option 3 at 6.3 to deliver social isolation and loneliness support on a new service specification with a different model of delivery.

2.7 The tender specification should include the points outlined at 6.4 to deliver one to one support to tackle social isolation and loneliness. The maximum contract value of the contract will be £34,000 for a one plus one contract. This would allow for an annual review of performance, continued evidence of need and funding availability.

2.8 That Members are asked to nominate two Members to take part in the tender process, scoring and sit on the tender interview panel.

2.9 That Members are asked to delegate responsibility and authority to procure a service in line with a specification agreed by the South Area Council and appropriate changes made by the South Area Council to the Executive Director Public Health and Communities as outlined in this report following consultation with Members of the South Area Council.

Tackling loneliness and isolation grant scheme

- 2.10 That Members agree the preferred option, option 3 at 6.3 to deliver a social isolation and loneliness grant scheme.
- 2.11 The grant scheme will be agreed by the South Area Council and should include the points outlined at 6.4 to offer support to volunteers, groups, communities and organisations to tackle loneliness and isolation. The grant scheme will be a total value of £30,000.
- 2.12 That Members are asked to delegate responsibility and authority to the Executive Director Public health and communities to develop a Tackling social isolation and loneliness grant scheme in line with this report and appropriate changes made by the South Area Council.

Private Sector Housing Officer Service Level Agreement

- 2.13 That Members recommend and agree the extension of the Private Sector Housing Officer Service Level Agreement for a further two years on a Barnsley Council service level agreement.
- 2.14 The Service Level Agreement Value to agree is £46,000 for a two year period from 1st April 2024.

District Enforcement Ltd Service Level Agreement

- 2.15 That Members recommend and agree the extension of the service on a Service Level Agreement for one year from the 1st July 2024.
- 2.16 That Members approve the one-year Service Level Agreement at a cost of £6666 for 5 hours per week supporting schools and providing educational support to improve parking around schools and £24,000 plus £1740 Barnsley Council Service Level Agreement for parking enforcement and educational support for hot spot locations identified by the South Area Council.

3. Procurement update

- 3.1 The South Area Council has a commissioning budget of £400,000 across the four wards of Hoyland Milton, Rockingham, Wombwell and Darfield. The South Area Council have commissioned a number of services to meet gaps and need identified in the community.
- 3.2 The following commissioned services are in their final year of contract:
- Age UK Barnsley, Better Together Service: £59,944 Contract ends 30st August 24
 - CAB, Outreach advice services, £83,000: Contract ends 30th June 24
 - District Enforcement Ltd: £24,000 Service Level Agreement + £1740 BMBC Service Level Agreement ends 30th June 24
 - District enforcement Ltd school education and patrols: £6666 Service Level Agreement ends 30th June 2024
 - Private Sector Housing Officer, £42,844: Service Level Agreements ends March 24
 - South Caretaker service, £120,963, Service Level Agreement ends August 24
 - Environmental Project Officer, £34,804. Strat date: 1st January 2024 for a 12 month period.
- 3.3 Members are being asked to make recommendations on how the South Area Council would like to allocate its funding for 2024/2025.
- 3.4 In order to support the consideration of future priorities and commissioned services the South Area Council held a workshop on the 19th January 2024 to review the contracted services to date.

3.5 The South Area Council manager presented at the workshop the performance information for the commissioned services and options for future commissioning.

4. South Area Council Finances

4.1 The South Area Council currently has a commissioning budget of £49,616 which is unallocated, and £37,996 ringfenced for Children and Young people's activities. In addition, there is an in-year underspend of £40,321 for the gap in start date of the South Environmental caretaker service and £31,323.60 for the delayed recruitment of the Environmental project officer. The budget for these activities were allocated for an April 2023 start. Total budget = £159,256.

5. Barnsley CAB outreach advice service contract

5.1 The South Area Council commissioned Barnsley CAB to deliver an outreach service across Darfield, Wombwell, Rockingham and Hoyland Milton Wards. The contract is a 3-year contract with an end date of 30th June 24.

5.2 Contract value: £83,000 per year for 3 years.

Staffing:

- 37 hours welfare rights worker
- 37 hours generalist advisor
- 3 hours generalist advisor

One to one support:

- 14 hours face to face support: welfare rights worker
- 14 hours face to face support: generalist advisor
- Capacity for digital appointments to deal with complex cases.
- Case work and associated back-office paperwork.

Additional support:

- Freephone helpline: 0800 144 8848
- Online contact form - <https://barnsleycab.org.uk/contact-us/>
- Online advice: <https://barnsleycab.org.uk/>
- Volunteering opportunities

5.3 South Area Council recommendations

At the workshop on the 19th January 2024 the Area Council was asked to make recommendations on the future of the CAB advice drop-in sessions.

The Members considered the following options:

- 1) Let the contract expire and end all South Area Council funded provision.
- 2) Recommission advice drop-in services on an updated tender specification to be agreed by the South Area Council.
- 3) Recommission advice drop-in services on a new service specification with a different model of delivery.
- 4) Consider reallocating the funding to a new priority.

5.4 Members are being asked to consider the options. Option 2 was the preferred option at the workshop with the South Area Council Manager being instructed to develop a specification for tender to include the following:

- Face to face drop in sessions per week to cover each ward.
- One evening session to support people at work during the day.
- Telephone and online support.
- Proposals to increase the
- Volunteering opportunities.
- Clear communication plan to promote the advice service across all four wards.
- Triage capacity and resources to maximise the face to face drop in sessions.
- Value of contract recommendation from workshop: £88,000

- One year plus one year contract.

6. Social Isolation and loneliness commission: Age UK Barnsley, Better Together Service

6.1 The South Area Council commissioned Age UK Barnsley to deliver a service to help identify and support individuals, families and communities dealing with social isolation and loneliness across Darfield, Wombwell, Rockingham and Hoyland Milton Wards. The contract is a 3-year contract with an end date of 30th August 24.

6.2 Contract value: £59,944 per year for 3 years.

Staffing: 2 x Social Inclusion Officers (SIOs) (32.5 hours per week), Information and advice worker (7.25 per week), Deputy CEO support (2 hours per week).

Support:

- Social Inclusion Officers work with isolated individuals, develop new community activities, support existing groups and work to engage the wider community on an age friendly and dementia awareness agenda.
- An Information and Advice Worker for one day each week offering support with a range of issues affecting older people including pension credits, social care, housing, health, travel, and claiming benefits (specialists in state retirement age benefits).
- Good Neighbour scheme providing befriending and support with tasks like shopping.
- Community Car volunteers to take people to appointments and social activities. A developed structure alongside Dial a Ride.
- Supporting volunteers, group activities and events.

6.3 South Area Council recommendations

At the workshop on the 19th January 2024 the Area Council was asked to make recommendations on the future of the Age UK Barnsley.

The Members considered the following options:

- 1) Let the contract expire and end all South Area Council funded provision.
- 2) Recommission Social Isolation and Loneliness support on an updated tender specification to be agreed by the South Area Council.
- 3) Recommission Social Isolation and Loneliness support on a new service specification with a different model of delivery.
- 4) Consider reallocating the funding to a new priority.

6.4 Members are being asked to consider the options. Option 3 was the preferred option at the workshop with the South Area Council Manager being instructed to develop a specification and a separate grants programme.

Tender specification:

- One to one support working with individuals who are isolated and or lonely and need support to improve wellbeing, independence, mobility and access to information and support.
- Information and advice support for a range of issues.
- Signposting to providers and agencies.
- Value of contract recommendation from workshop: £34,000
- One year plus one year contract.

Tackling social isolation and loneliness grants:

- Support to volunteers, groups, communities and organisations to tackle loneliness and isolation.
- Supporting existing and new groups to help people aged 50 plus to become more independent, improving wellbeing and mobility.
- Providing support to and for community groups, volunteers and activities.

- Helping local communities become more age friendly and increasing dementia awareness.
- Total grant value: £30,000

7. Private sector housing officer

- 7.1 At the South Area Council meeting on the 16th December 23 and the following workshop on the 19th February 24 it was agreed to recommend the extension of the Private Sector Housing Officer post for a further two years on a Barnsley Council Service level agreement.
- 7.2 Service Level Agreement Value: £46,000. Starts 1st April for two years.
- 7.3 The post will continue to be a proactive role supporting tenants, landlords and owner occupiers to improve the quality of living conditions and quality of life.

8. District enforcement Ltd

- 8.1 It was agreed at the workshop on the 19th February 24 to extend the contract on a Service Level Agreement for one year from the 1st July 2024.
- 8.2 The one-year Service Level Agreement will be at a cost of £6666 for 5 hours per week supporting schools and providing educational support to improve parking around schools and £24,000 plus £1740 Barnsley Council Service Level Agreement.

Officer contact: Lisa Lyon, lisalyon@barnsley.gov.uk

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